VEGA CUTTING TOOLS
735 E. Remington Rd. • Schaumburg, IL 60173
Tel: 800.228.2969 • Fax: 847.882.9056

RMA# _____

Request for Return Authorization

Customer: _____ C/M Order#: _____

Sold to: _____ Date: _____

City/State: _____ Contact: _____

S.O.#: _____ P.O#: _____

Invoice: _____ Invoice Date: _____

Qty Ordered	Qty Returned	EDP#	Description	Price	Disc	Net

Reason for Return

☐ Ordered in Error ☐ Refused C.O.D. ☐ Duplicate ☐ Test Failed _____

☐ Wrong Customer ☐ Customer Cancelled ☐ Defective _____

☐ Wrong Merchandise/Check Inventory/Item Sent? _____

BELOW FOR INTERNAL USE ONLY:

Inventory Action

☐ Return to Customer ☐ Return to Stock ☐ Scrap

☐ Return to Vendor _____

Customer Action

☐ Credit ☐ Restocking Fee? _____ % ☐ Shipping Charges?

☐ Replacement Sent _____ ☐ No Credit Being Issued

Additional Comments:

_____

_____

_____

_____

Sales Return Clerk Entered By

Please make copies for your office. Fax request to 847.882.9056

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